



PUBLIC

SAP Build Process Automation

SAC HR Position Planning

Configuration & user guide



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This is the guide to configure and use the pre-built content learning template. It describes steps to setup and customize the content, including detailed information of various artifacts used in the content.

This document contains 3 sections. Each section covers different information about this template content package.

1. **Overview:** In this section, you will get quick overview of the use case, what are high-level components used and how the template works in nutshell. Prerequisite section provides information of different services of SAP BTP that are required to use this template.
2. **Configuration Guide:** It contain sections which will guide you to setup your (a) *SAP BTP Account* with destination, user roles etc, (b) *SAPUI5 application* via SAP Business Application Studio and (c) Import and configure the template *using SAP Build Process Automation* design studio and (d) *SAP Work Zone* to access the MyInbox or Task Center and other applications.
3. **User Guide:** This section provides details about different artefacts that are used in this template like process definition, forms, etc. to better understand how different capabilities are used in this template.

Note: Learning content are published only for demo and reference purposes. We do not provide any support to learning / sample content.

Note: This documentation is not a detailed guide to setup SAP BTP services. It assumes that IT admin who is setting the content is skilled with SAP BTP environment. **Configuration section must be followed.**

Overview

This document provides information about the configuration required to consume the SAP Build Process Automation **template**. The main audience of this document are technical IT/system administrators and also citizen developers.

One of the processes which is often still manual is processing of sales orders. Depending on amount of the sales order, type of customer or other attributes, additional approval steps might be required that are currently managed in a manual and unstructured manner leading to a lack of transparency and a higher lead time. This sample content is based on [one Tutorial Mission](#) for SAP Build Process Automation. It is designed to help users to get started in streamlining and digitalizing a process for requesting approval for sales orders that can be managed directly by the departments depending on their needs.

Prerequisites

This template requires the following services in SAP Business Technology Platform.

- SAP Build Process Automation to orchestrate the process.
- SAP Analytics Cloud to trigger the process
- SAP SuccessFactor so the position can be created by the process

You also need to make sure SAP Build Process Automation is correctly [set up](#) in your system.

Configuration Guide

This template requires SAP Build Process Automation subscription or CPEA contract. Follow the [setup and configuration section](#).

SAP Build Process Automation

Import Content

You can retrieve the last version of this package using the 'Create from Template' button. It will automatically create a copy of the package in your tenant so you can modify it according to your need.

Configure the process

You can change the configuration of the process by modifying the following artefacts:

- Mail – Approved :
 - o Open the Mail Body Editor and replace the URL of the links with the URL of your systems
- Mail – Rejected :
 - o Open the Mail Body Editor and replace the URL of the links with the URL of your system

You will also need to create 2 destinations in your subaccount, targeting the SAP Analytics Cloud system and SAP SuccessFactor.

Note: these destinations should be used to execute actions which are available in the following action project:

- Multi Actions Service
- HR Position Management

User Guide

Capabilities

This template consists of following capabilities.

Please refer [help documentation](#) about these different artifacts.

Name	Description
SAC HR Position Planning	This process is triggered through an API, providing position details. It will go through an Approval form and depending on the output of that approval step, an Action to create a new position is triggered. At the end of the process, an email is sent to inform of the result of the operation.
Position Approval Form	This form is used to approve/reject the creation of a new position based on the details from the SAC plan.
Add new entity to Position	Action from the action project HR Position Management (available in SAP Business Accelerator Hub)
Trigger multiactions to execute	Action from the action project Multi Actions Service (available in SAP Business Accelerator Hub)



Release and Deployment

Once the project is configured according to your need, you can test it. To do so, you need to first [release](#) a version of the project, and then [deploy](#) it.

Support

There is no support available for template content. If you experience general issues with SAP Build Process Automation, raise an incident via SAP Support Portal on **BPI-PA** component.

This template can be modified using SAP Build Process Automation. For example: add business rules to determine the approver based on a certain business logic or add an action to post collected information to backend SAP system. Refer [Help Portal](#) for more details.

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