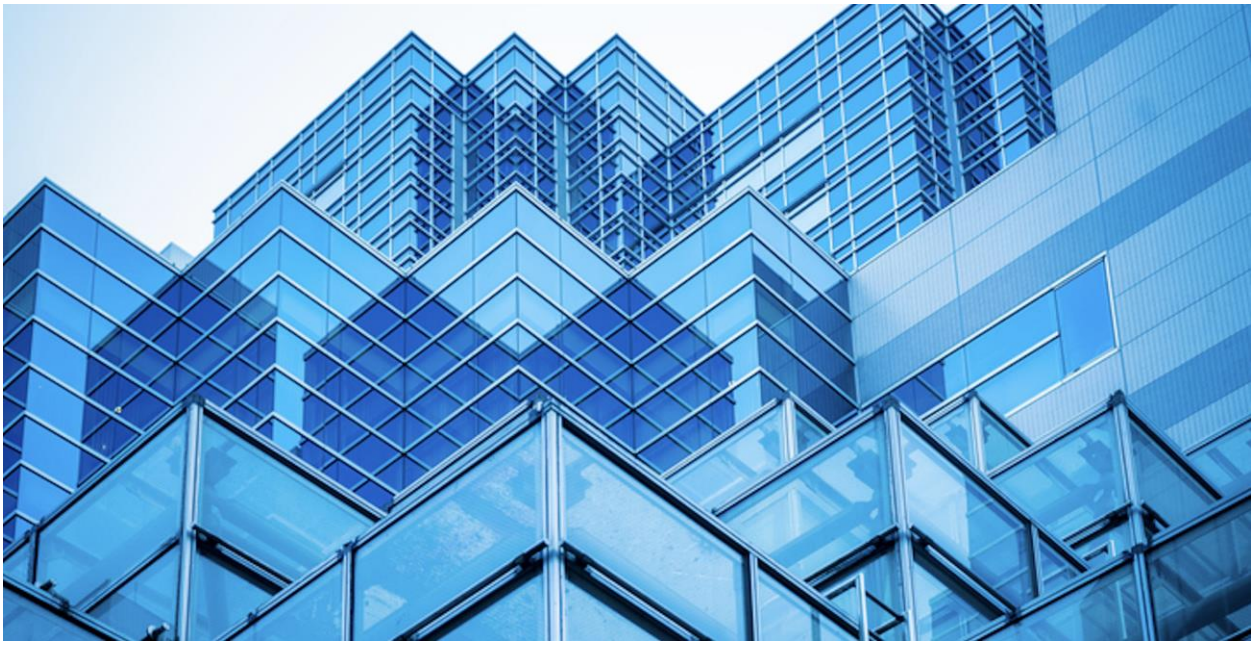


PUBLIC

SAP Build Process Automation

Mass Maintenance of Cost Centers
Configuration and User Guide

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Change Log

Version	Date	Description
1.0.0	October 4, 2023	Document Created

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This document contains 3 sections. Each section covers different information about this template content package.

1. Overview: In this section, you will get quick overview of the use case, what are high-level components used and how the template works in nutshell. Prerequisite section provides information of different services of SAP Business Technology Platform (BTP) that are required to use this template.

2. Configuration Guide: It contain sections which will guide you to setup your (a) SAP BTP Account with destination, cloud connector, user roles etc., (b) SAPUI5 application via SAP Business Application Studio and (c) Import and configure the template using SAP Build Process Automation design studio and (d) SAP Work Zone to access the My Inbox or Task Center and other applications.

3. User Guide: This section provides details about different artefacts that are used in this template like process definition, decision diagram, action project details, forms, email notifications etc. to better understand how different capabilities are used in this template.

Notes:

- This documentation is not a detailed guide to setup SAP BTP services. It assumes that IT admin who is setting the content is skilled with SAP BTP environment. Configuration section must be mandatorily followed to import and configure the template.
- This template content is to accelerate your solution development. You must modify this template according to your requirements to achieve the desired business goal. To use this template content, you need to have basic knowledge and understanding of SAP Build Process Automation and its capabilities.

Overview

This document provides information about setting up the SAP Business Technology Platform account to consume the SAP Build Process Automation **Mass Maintenance of Cost Centers** template**.** The main audience of this document are technical IT/system administrators.

Automation facilitates to read, create, or update or delete the Cost Centers.

Features:

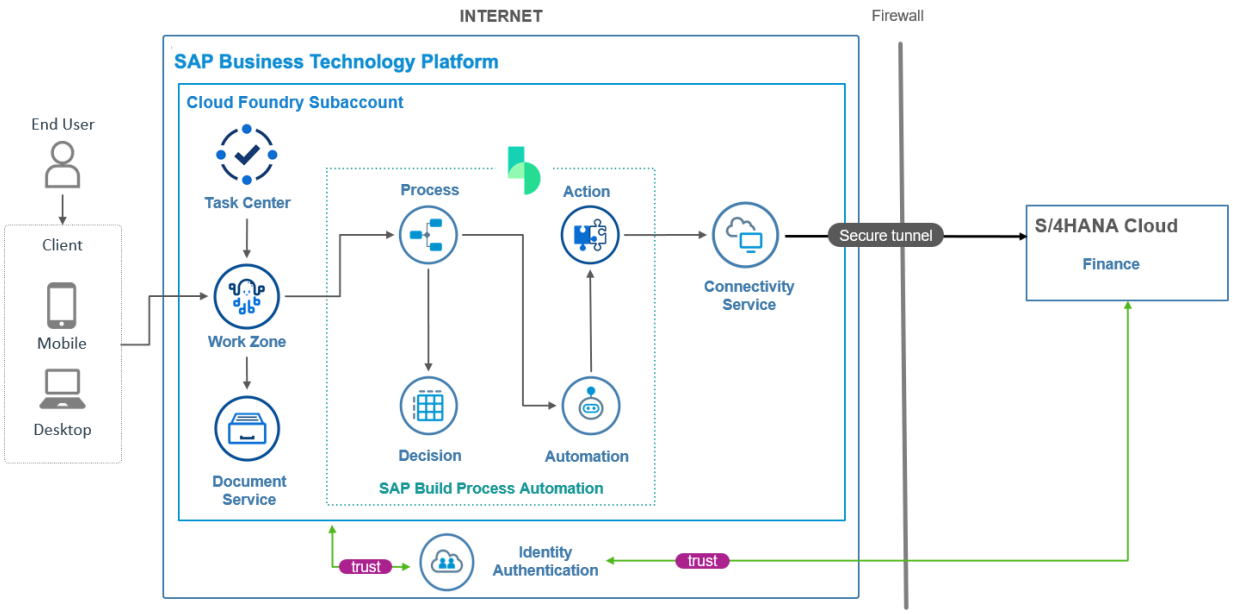
1. In Start UI user can extract details of Cost Centers from SAP S/4HANA by providing required details.
2. Extracted data will be populated in the input excel template and the excel will be sent to the requestor.
3. Requestor can add required additional data in excel template and uploads it in the UI and triggers the approval process.
4. G/L Accountant receives approval task to approve/reject.
5. Once tasks are approved, cost center data excel placed in processed folder in predefined path.
6. Automation can read the excel file and perform POST operation on trigger of process through Create/Update/Delete tab in Start UI.
7. Execution logs gets stored in excel format and send via email to the requestor.

The following steps are included as a part of Mass Maintenance of Cost Centers template and provide a brief overview about excel file templates used in it:

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- This package provides automation for fetching the Cost Centers details from SAP S/4HANA and will be entered automatically in Cost Center Template excel template file which is placed as a file artifact (**Cost Center Template.xlsx**)
- The fetched data will be saved in the excel file "**CostCenterInput_<Timestamp>.xlsx**" in the folder where you have defined in the Start UI then it allows user to update details for Cost Centers.
- After POST call the Log report will be generated in the name of "**CostCenterLogReport_<Timestamp>.xlsx**" and will be saved in the folder you have mentioned in the Environment variable (**LogReportFolderPath**) and notifies the requester through email about the completion with the log report attached to it.

Process Flow Diagram



Steps:

1. In Start UI, Fill required selection criteria and request for Mass Cost Center download.
2. Read data from SAP S/4HANA system via Action artifacts and fill excel template.
3. Email sent with consolidate logs once file downloaded in predefined folder.
4. For create/update/delete Cost center, upload excel template in Start UI and submit for Approval.
5. Approver will get Task UI for Approval decision.
6. Approver will be determined from Decision Table based on conditions (Controlling Area).
7. Once tasks are approved, automation will execute create/update/delete operations of Cost Center and it will generate log file with the status of SAP S/4HANA
8. The generated log file will be sent to the requestor for the status of their request.

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Prerequisites

The following SAP Business Technology Platform services are required to consume the content package. Mass Maintenance of Cost Centers:

- SAP Build Process Automation to orchestrate the process.
- SAP Cloud Identity Services - Identity Authentication (Optional)
- SAP Connectivity service to establish access to SAP S/4HANA, Public Edition.
- SAP Business Technology Platform, Cloud Foundry runtime
- SAP Work Zone, standard or advanced edition for accessing My Inbox and Process Visibility workspaces.
- SAP Business Application Studio for SAP UI5 application
- SAP Document Management Service, Integration Option

Other Prerequisites

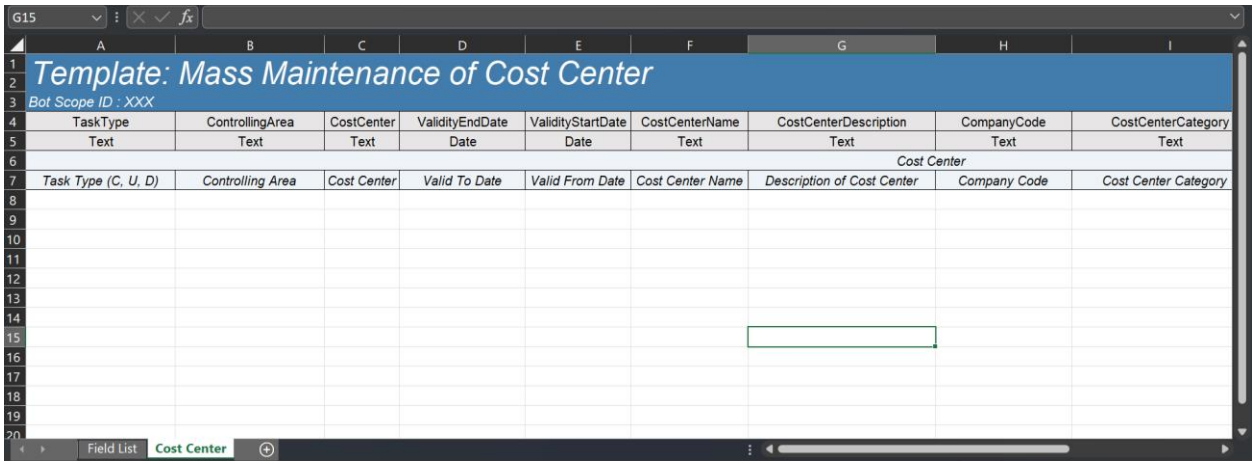
For this template to run successfully the following other prerequisites are needed

- SAP Desktop Agent 3.17 or higher
- Outlook mailbox configured on the system where the automations will run to send mails with attachments.

Note:

- This package is designed only to work with the provided folder structure & input template file structures. DO NOT CHANGE any column properties and structure.
- If any changes done in the input template structure, related process & automation implementation also need to be updated to handle those changes.
- You can decide the folder by the key parameters where the input template should be placed.
- The input template **Cost Center Template.xlsx** is placed as an file artefact and file is active checkbox should be selected.
- If Input Template file artefacts is not active inside the project, it will not be executed in Automation.

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Template: Mass Maintenance of Cost Center

Bot Scope ID : XXX

TaskType	ControllingArea	CostCenter	ValidityEndDate	ValidityStartDate	CostCenterName	CostCenterDescription	CompanyCode	CostCenterCategory
Text	Text	Text	Date	Date	Text	Text	Text	Text
						Cost Center		
Task Type (C, U, D)	*Controlling Area*	*Cost Center*	*Valid To Date*	*Valid From Date*	*Cost Center Name*	*Description of Cost Center*	*Company Code*	*Cost Center Category*

Field List | Cost Center

- The input excel has 2 sheets ‘Field List’ and ‘Cost Centers’.

In the Cost Centers sheet the data will be fetched from the SAP S/4HANA and we will update and fill the input data to create, update or delete the Cost Centers.

Template: Mass Maintenance of Cost Center

Bot Scope ID : XXX

Sheet Name	Group Name	Field Name (Technical)	Field Description	Importance	Type	Sample Value	Remarks
Cost Center (mandatory)							
Cost Center	Cost Center	TaskType	*Task Type (C, U, D)*	Mandatory	Text	C	
		ControllingArea	*Controlling Area*	Mandatory	Text	A000	
		CostCenter	*Cost Center*	Mandatory	Text	1010SBPB	
		ValidityEndDate	*Valid To Date*	Mandatory	Date	12/31/9999	
		ValidityStartDate	*Valid From Date*	Mandatory	Date	9/14/2023	
		CostCenterName	*Cost Center Name*	Mandatory	Text	SBPB CC	
		CostCenterDescription	*Description of Cost Center*	Mandatory	Text	SBPB Cost Center	
		CompanyCode	*Company Code*	Mandatory	Text	1010	
		CostCenterCategory	*Cost Center Category*	Mandatory	Text	G	
		CostCtrResponsiblePersonName	*Person Responsible*	Mandatory	Text	Responsible Person Name	
		ProfitCenter	*Profit Center*	Mandatory	Text	1010SBPA	
		CostCenterStandardHierArea	*Standard Hierarchy Node*	Mandatory	Text	0001	

In Field List sheet, mandatory fields details are updated in “**Importance**” column as **Mandatory**. Please fill mandatory fields and upload input template. If mandatory fields are not filled, then Automation will throw errors.

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Configuration Guide

Mass Maintenance of Cost Centers template requires SAP Build Process Automation subscription or CPEA contract. Follow the setup and configuration section

Setup SAP S/4HANA

Configure SAP S/4HANA Destination

Configure Destination to Connect to SAP S/4HANA Cloud System

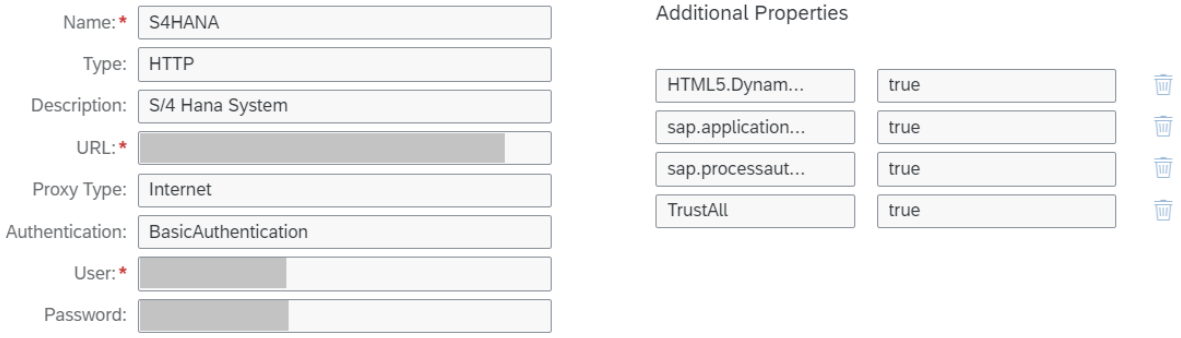
Destination Property	Value
Name	<Name>
Type	HTTP
URL	<SAP S/4HANA endpoint> Example: https://<s4system-name>-api.xxxxxxxx
Proxy Type	Internet
Authentication	Basic Authentication
Username	<Username> of the SAP S/4HANA Communication User
Password	<Password> of the SAP S/4HANA Communication User

Note: For SAP S/4HANA Cloud and on-premise, the API should be accessible over internet proxy type, as iRPA Automation does not support on-premise as proxy type as explained in the SAP Note.

Note: Add the following additional properties to the destination

Destination Additional Property	Value
HTML5.DynamicDestination	True
sap.applicationdevelopment.actions.enabled	True
sap.processautomation.enabled	True

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Setup Communication

To run this template, you must have a communication user, create communication arrangements between the communication user and the following communication scenarios, and assign those communication arrangements to a communication system.

Steps to Create Communication System and Communication Arrangement are available in below documentation links:
How to Create Communication Systems | SAP Help Portal

How to Create a Communication Arrangement | SAP Help Portal

Configuration and Role Details for accessing "Communication Systems" application.

Configuration and Role Details for accessing "Communication Arrangements" application.

List of communication scenarios to be configured.

Communication Scenario	Related API
Business Object Cost Center Integration (SAP_COM_0943)	Overview | Cost Center | SAP Business Accelerator Hub

Setup Business Technology Platform Cockpit

Configure SAP Build Process Automation Email Destination

Mail notifications are used in this template to send notifications to requestor, approver, and admin during different stages of the process. Follow the instructions to setup mail destination in your SAP BTP Account.

Configuring destination, see Configure a SMTP Mail Destination.

- For more information refer to Create HTTP Destinations and OAuth User Token Exchange Authentication.

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Configure SAP Document Management Service

In this template, the Input Template document for Mass Maintenance of Cost Centers and any supporting documents can be uploaded in the approval form which are then made available as attachments for review and approval to the respective participants. To upload the document from the form, you will need SAP Document Management Service or equivalent CMIS repository and a corresponding destination in SAP BTP to connect to the repository.

- Follow the instructions to configure SAP Document Management Service for Attachments
- Add service instance and service key (follow this) and repository (follow this) to Configure the Destination
- Configuring destination, refer Configure SAP Document Management Service Destination

Note: The destination needs to be created with **sap_process_automation_document_store** name.

User Roles Configuration

To access this template, the business user will need these roles:

Role Collection Name	Purpose
Process Automation Developer	Standard Business User, can model and publish processes
TaskCenterAdmin	Permission to execute calls to the Connector Status API and monitor configured destinations and running background jobs.
ProcessAutomationParticipant	To execute (like accessing MyInbox, running the automations, etc.) this content package, you need to have this role assigned to the respective user.
ProcessAutomationAdmin	To perform process admin activities like accessing monitoring application etc., you need to have this role assigned to the respective user.
Business_Application_Studio_Administrator	Allows administrators to manage (export and delete) user data.
Business_Application_Studio_Developer	Allows developers to load and develop applications using SAP Business Application Studio.

For more information about SAP Build Process Automation roles, see Authorizations

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Setup Build Process Automation Content

Standard automation packages released by SAP will be available at the SAP Build Store

Import Content

This template can be downloaded from the Store:

1. Navigate to the Store in your SAP Build Process Automation account.
2. Select the Project Type filter as “process automation”.
3. In the Search bar type “**Mass Maintenance of Cost Centers**”
4. Select the “Create from Template” button to add the template into your lobby.
5. After successfully adding the template, navigate back to the lobby to find the “Mass Maintenance of Cost Centers” template available for use.

Caution: Be sure to select the **Project Type** as “**Process Automation**” in the filters.

Configuration & Modification

Once you have added the content to your lobby, you will find the project in your project list. Adapt the content template based on your requirements, and then release and deploy from the Lobby.
In case any enhancement needs to do then follow the below reference links.

Create an Automation

https://help.sap.com/docs/build-process-automation/sap-build-process-automation/create-automation-process-automation

Create a Business Process

https://help.sap.com/docs/build-process-automation/sap-build-process-automation/create-business-process

Create a Forms

https://help.sap.com/docs/build-process-automation/sap-build-process-automation/create-form

Create a Decision

https://help.sap.com/docs/build-process-automation/sap-build-process-automation/create-decision

Create a Datatype

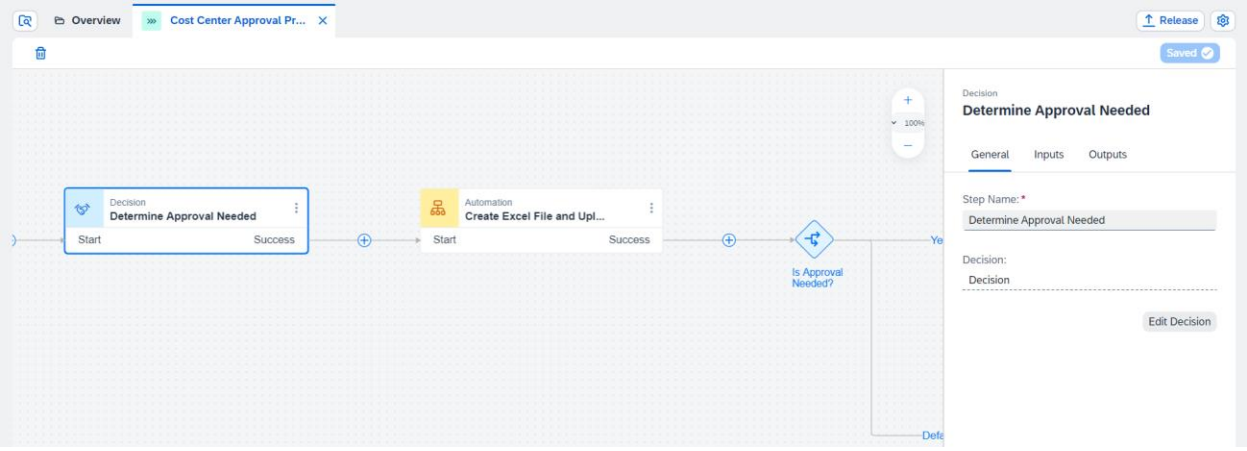
https://help.sap.com/docs/build-process-automation/sap-build-process-automation/create-data-type-process-automation

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Configure Decisions

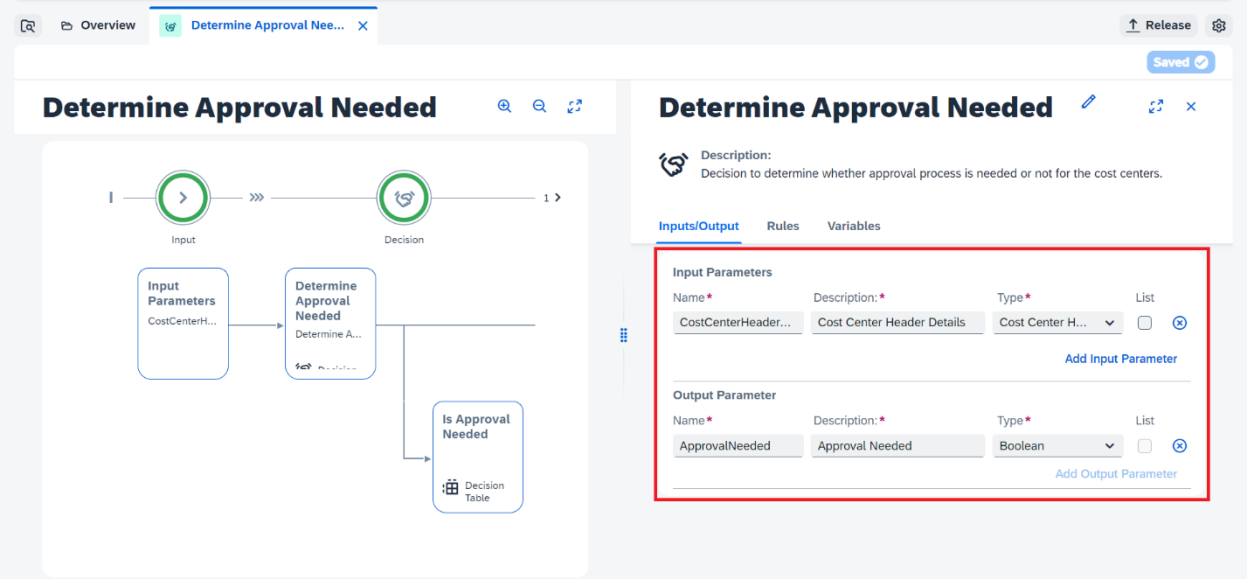
We have 3 decisions in this template. We can configure these decisions as per our requirements.

Determine Approval Needed – This decision is used to determine whether the approval is required or not for cost centers.



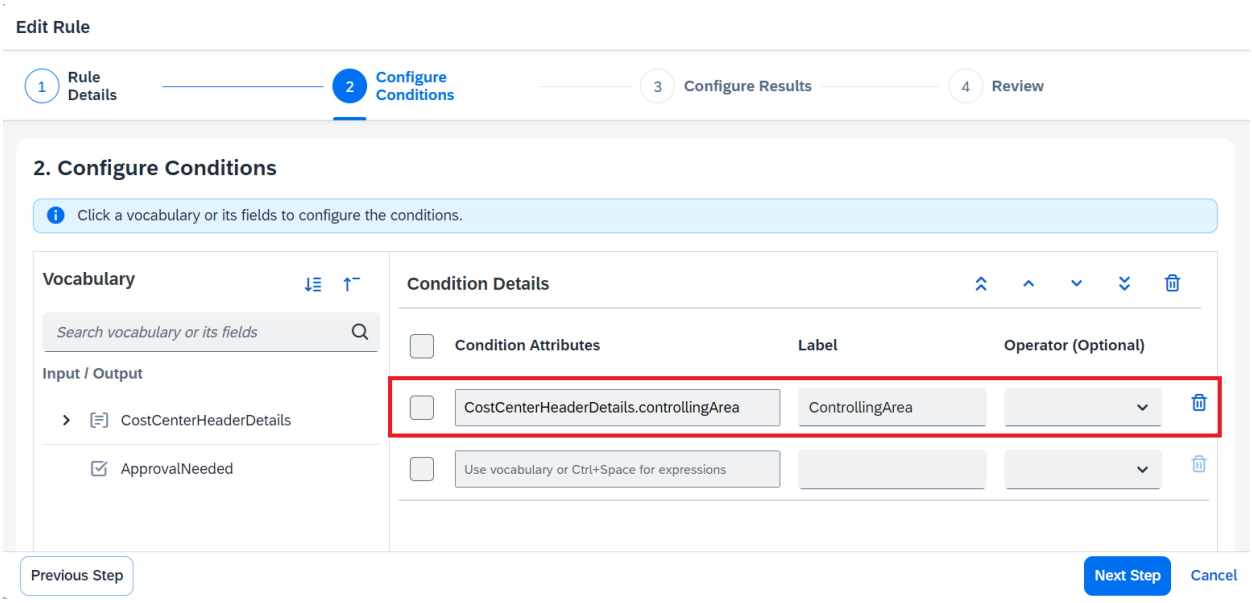
These decisions must be modified for conditions and result values based on your business policies and requirements. To modify the decision:

- In process editor, double click to open the Decision.
- Select the rule from the decision diagram.

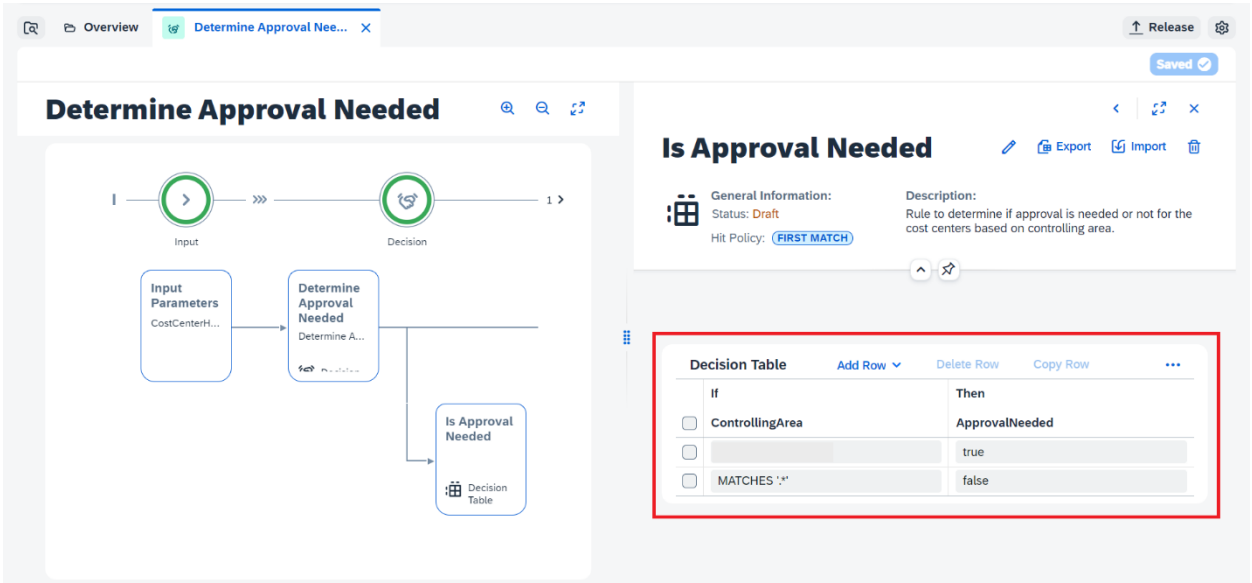


The attributes used in the decision rule can be selected as per requirement.

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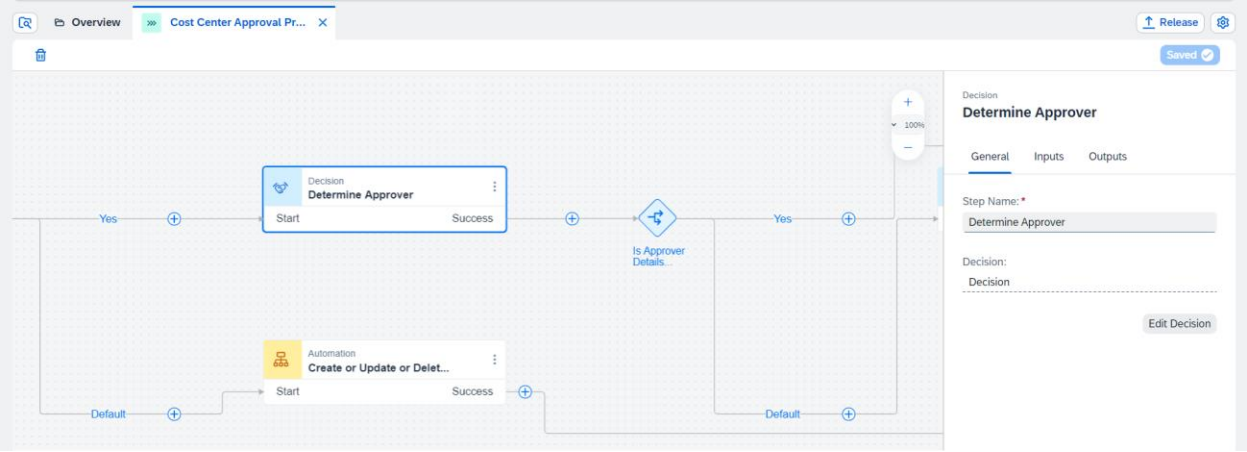
- Edit the rule to add more rows or update existing values.



Determine Approver - This decision is used to determine the approver details like email id and user id and group id for cost center where the approval task will be sent.

This decision can be selected from process as shown below:

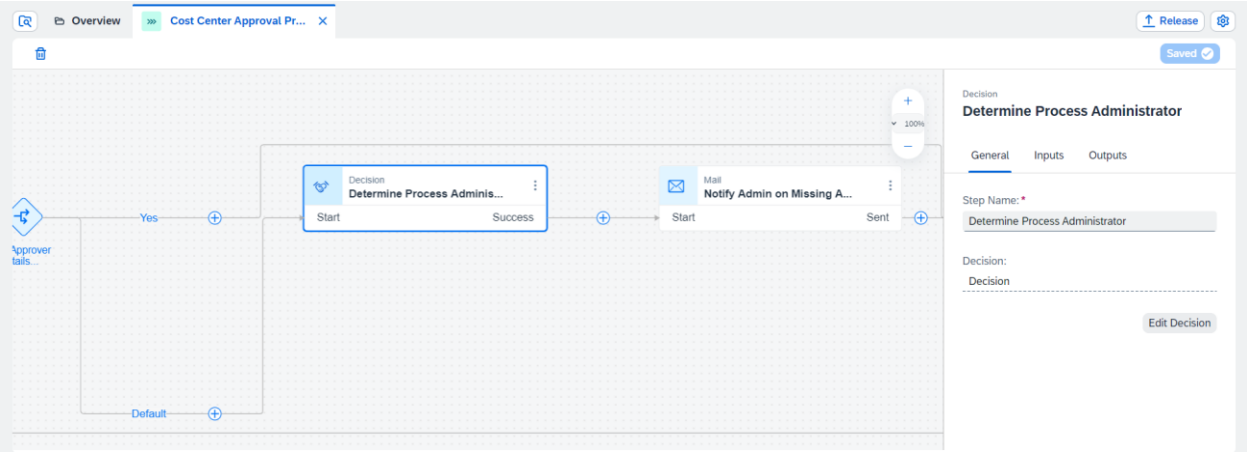
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These decisions must be modified for conditions and result values based on your business policies and requirements. To modify this decision, follow similar steps as those mentioned for Decision **Determine Approval Needed**

Determine Process Administrator - This decision is used to determine process administrator who will assign approvers when no approver is maintained in determine approver decision.

This decision can be selected from process as shown below:



These decisions must be modified for conditions and result values based on your business policies and requirements. To modify this decision, follow similar steps as those mentioned for Decision **Determine Approval Needed.**

Configure Email

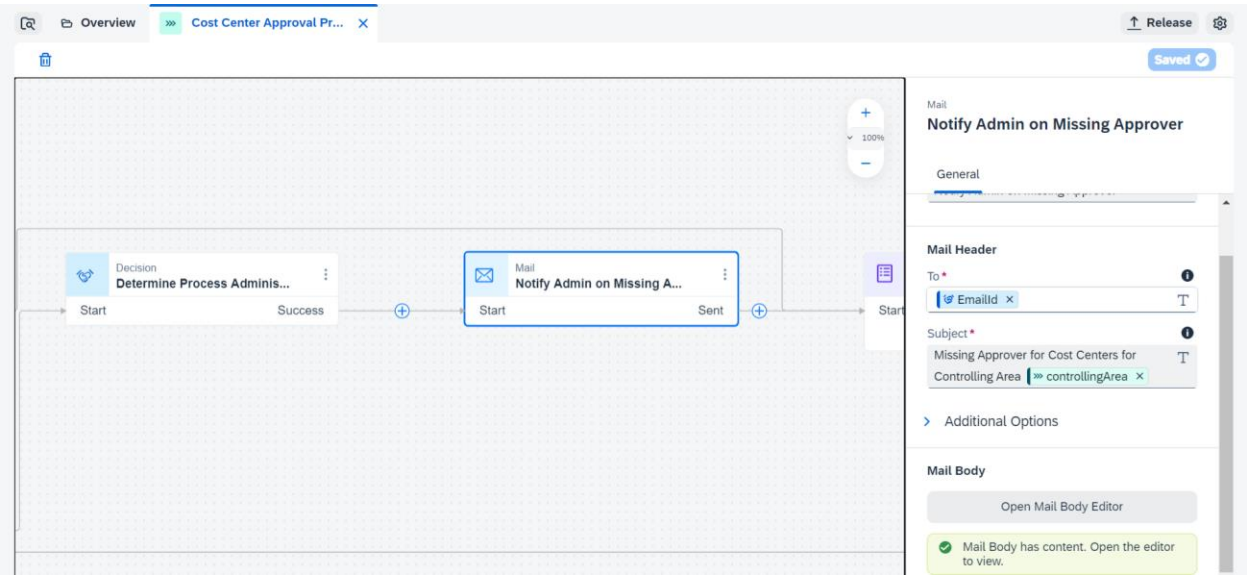
Email notifications are sent to requestor and approver at different places during process and task execution. All the email artefacts in the process have default template body which can be changed.

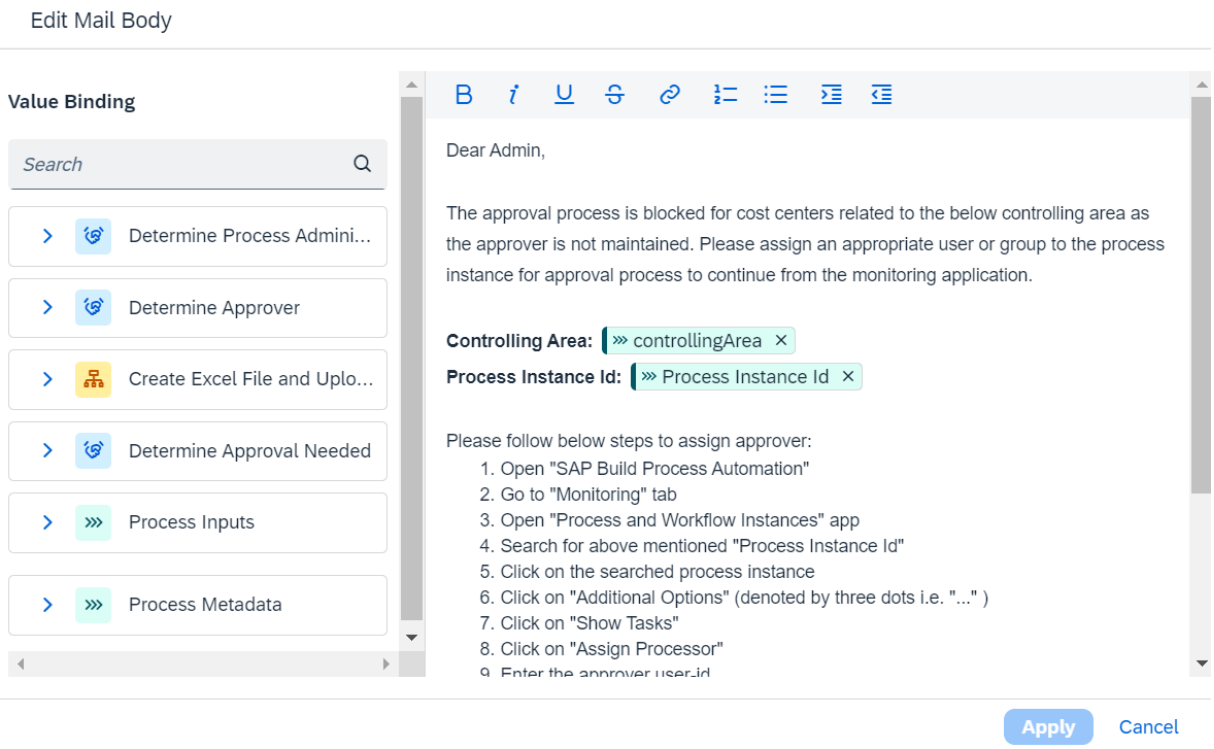
To update the email body content, do the following:

- Select the mail artefact in the process.

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- From the **Settings** in the right-side panel, check the **Mail Header** to confirm the **To** field (or email recipients) and the **Subject**. You can adjust the subject and recipient, if needed.
- You may also add someone in **CC**.
- Click to '**Open Mail Body Editor'**.





- The mail editor allows you to write and adjust text according to your needs. You can also reuse information that has been collected during the process. If you want to use additional process context data, you can simply drag the fields from the left menu to the editor on the right.

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For more information on email configuration and text, refer to the below link:

https://help.sap.com/docs/build-process-automation/sap-build-process-automation/add-mail-notifications-to-process?q=email%20body

Configure Destination Settings

Actual destinations that are created in SAP BTP cockpit will be required when you deploy the process. This actual destination will be mapped the destination environment variables during deployment.

For this package following destination needs to be configured in the SAP BTP cockpit:

- **S4HANA_CLOUD**
- **sap_process_automation_document_store**

Note: Above destination names have been configured in BTP but can be named as per the project requirement.

To configure destination,

- Click on **Settings.**
- Select **Destinations** from the left panel.
- Click **New Destination**

Select these destinations to be added (Created in the above section). For more information and screen shots, please refer to the below link:

https://help.sap.com/docs/build-process-automation/sap-build-process-automation/manage-destinations?q=destination%20setting

Release and Deploy the Process

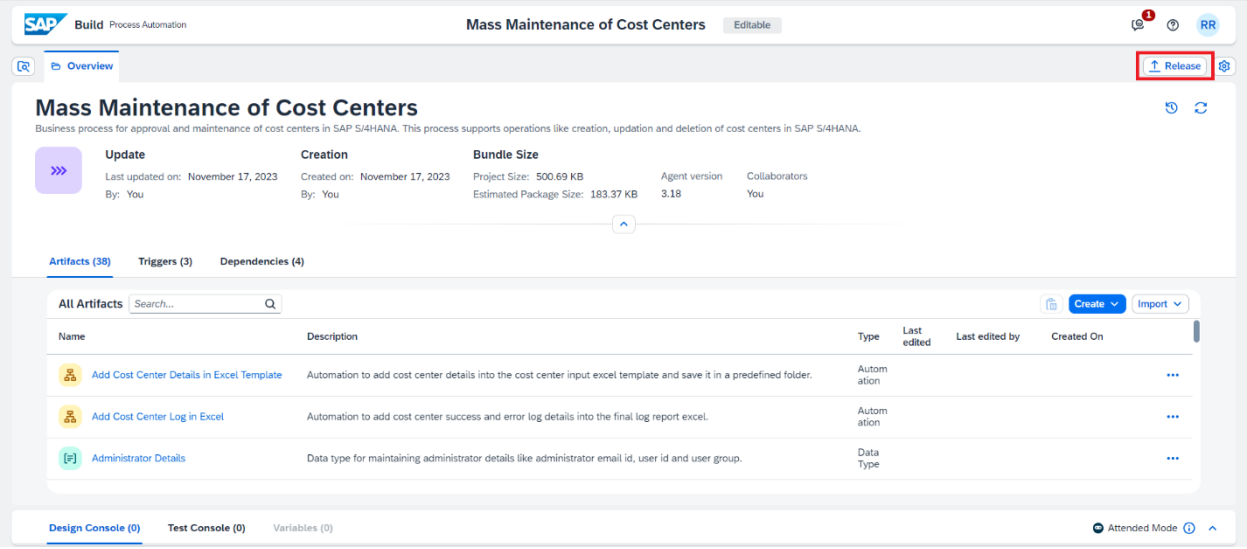
After configuring your process, it's time to publish, test and run it. To run a process, you must first release and deploy it.

Release - This locks the version of your process, meaning that no further edits can be made to that version. At this stage, the process can't be run and isn't available to participants yet.

To release a version of your process,

- First ensure that the status is listed as 'Editable'.
- Then click 'Release'.

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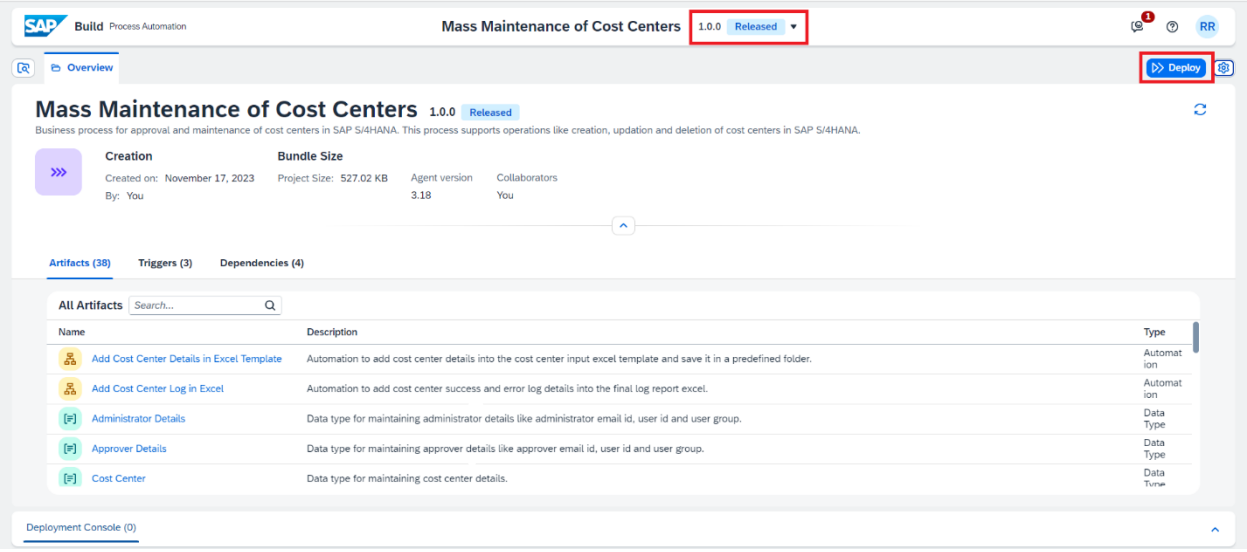


If this is the first time you've released the process, a version labelled 1.0.0 is released. For subsequent releases, you're prompted to select a version type before the process is released.

Deploy – This takes a released version of a process and enables it to be actively run and monitored. A deployed version of this approval process unlocks the request form, allowing participants to submit requests and the approvers to view items in their inbox.

To deploy a released version of your process,

- First ensure that the status is listed as 'Released'.
- Then click ''Deploy'



To deploy your project, you will be prompted to provide a Destination as an environment variable. Select the destination from the drop-down and fill other environment variables as well.

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1. **DMSDownloadFolderPath**: Folder to Download Files from DMS.
2. **ExcelTemplateFilePath**: File Path where Excel Template is present.
3. **LogReportFolderPath**: Folder Path where Log Report for Create, Update and Delete Operation needs to be saved.
4. **S4_Destination**: Destination to connect to S4 System
5. **DMS_Destination**: Destination to connect to SAP Document Management Service
6. **AdministratorEmailId**: Email Id of Administrator

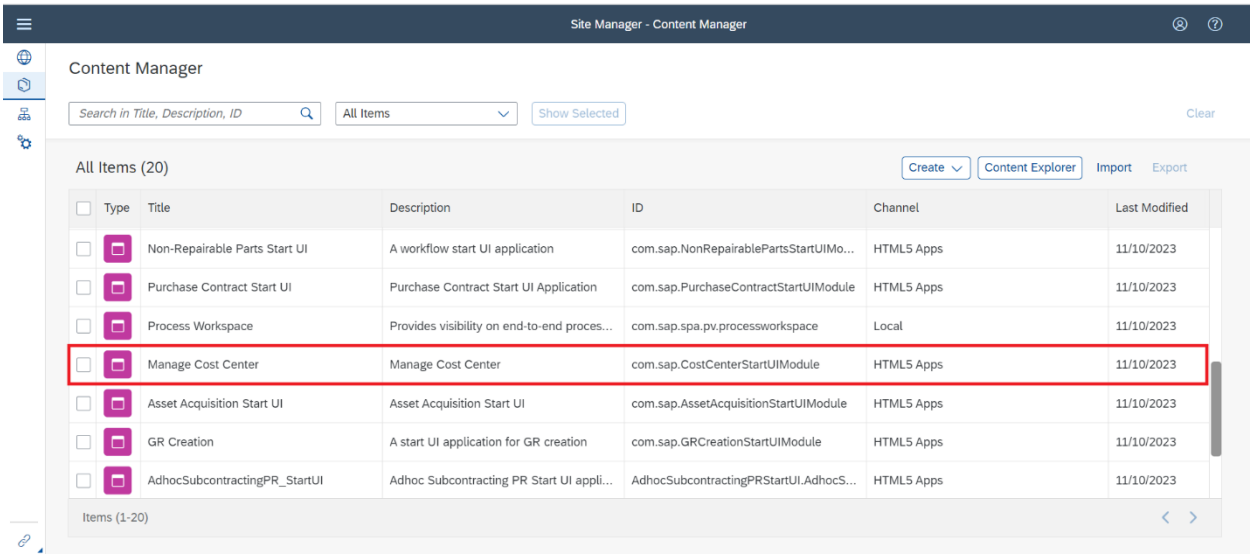
Note: If you do not map your destination environment variable with actual SAP BTP destination during deployment, then the process will enter Erroneous state when it tries to connect to the external system.

Configure SAP Build Work Zone

Configure SAP Build Work Zone to access the start UI for this automation. Please refer help documentation Configuring SAP Build Work Zone

Once SAP Build Work zone is configured, perform the following steps to create the tile for the start UI:

1. Open Content Manager and click on the HTML5 Apps
2. Select Manage Cost Center from the list of apps and choose Add



3. Add the relevant roles to the user. The Cost Center application start UI will be available to the user as a tile in the launchpad.

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SAP Business Application Studio for SAP UI5 Application

Import and deploy SAPUI5 application:

Following steps can be followed to utilize the SAP UI5 application provided with this process package:

- Download the SAPUI5 application file from the imported store project, it will available under the file section in the package.
- Open Business Application Studio and import the previously downloaded SAPUI5 project.
- Ensure that you have already created the SBPA instance and the same instance details need to be updated in the mta.yaml file available in the SAP UI5 application project.
- Update your process definition id (Package needs to be deployed) in the Property.json file (property: readDefinitionId,uploadDefinitionId) as shown in the following snippets (definition id only needs to be updated in start UI application).
- **readDefinitionId** process will be used to read and download the data.
- **uploadDefinitionId** process will be used for approval process.



- Build SAPUI5 project using mta.yaml file & the generated project (generated mtar file will be available in the mta_archieves folder) file can be deployed.
- After successful deployment of the project, it can be accessed using through SAP standard work zone & user can provide the required cost center entry details & submit the form for the cost center approval & posting.

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User Guide

Capabilities

The following are the capabilities of this template:

Icon	Type	Name	Description
	Automation	Add Cost Center Details in Excel Template	Automation to add cost center details into the cost center input excel template and save it in a predefined folder.
	Automation	Add Cost Center Log in Excel	Automation to add cost center success and error log details into the final log report excel.
	Automation	Create Cost Centers	Sub automation to create cost centers in the SAP S/4HANA system using a web service call and call another sub automation to add cost center log details in excel.
	Automation	Create Cost Centers via Action	Sub automation to create cost centers in the SAP S/4HANA system using action and call another sub automation to add cost center log details in excel.
	Automation	Create Excel File and Upload in DMS	Automation to create cost center input excel by adding cost center details in cost center input excel template and call the sub automation to upload the excel in document management service which is displayed in cost center approval form to help the approver to review the cost center details.
	Automation	Create Excel for Log Report	Automation to create final log report excel for cost center maintenance by adding respective worksheets and column headers in excel.
	Automation	Create Folder	Automation to create a new folder only if the folder doesn't already exist in the folder path.
	Automation	Create Folder in DMS	Automation to create a new folder in document management service to upload the cost center input excel in the created folder.
	Automation	Create or Update or Delete Cost Centers	Main automation to prepare payload to call the sub automations which will create or update or delete cost centers. Also updates the final log report excel with relevant details to send to requestor.
	Automation	Delete Cost Centers	Sub automation to delete cost centers in the SAP S/4HANA system using a web service call and call another sub automation to add cost center log details in excel.
	Automation	Delete Cost Centers via Action	Sub automation to delete cost centers in the SAP S/4HANA system using action and call another sub automation to add cost center log details in excel.
	Automation	Delete File in DMS	Sub automation to delete the files inside a particular folder in document management service.

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	Automation	Delete Folder and File in DMS	Main automation to delete the folder and file in document management service.
	Automation	Delete Folder in DMS	Sub automation to delete the folder in document management service.
	Automation	Download Document from DMS	Automation to download the cost center input excel from document management service and save it in a predefined folder.
	Automation	Get Cost Center Details	Main automation to call the sub automations to get the cost center details from SAP S/4HANA system and to update the cost center input excel template with cost center details to send to requestor.
	Automation	Get Cost Center Details via Action	Sub automation to get the cost center details from SAP S/4HANA system using action.
	Automation	Get Cost Center Details via Service Call	Sub automation to get the cost center details from SAP S/4HANA system using web service call.
	Automation	Get Folder Content from DMS	Automation to get the folder content details from document management service.
	Automation	Move Excel to Processed Folder	Automation to move input excel template from to be processed folder to processed folder.
	Automation	Process the Input Excel Data from DMS	Automation to call the sub automation to get the downloaded cost center input excel from document management service and group cost centers on the basis of controlling area to trigger the cost center approval process.
	Automation	Read Cost Center Data from Excel	Automation to read cost center details from cost center input excel.
	Automation	Send Email to Requestor	Automation to send cost center input excel or final log report excel to requestor via email.
	Automation	Send Rejection Email to Requestor	Automation to send rejection email to requestor about the rejected cost centers.
	Automation	Update Cost Centers	Sub automation to update cost centers in the SAP S/4HANA system using a web service call and call another sub automation to add cost center log details in excel.
	Automation	Update Cost Centers via Action	Sub automation to update cost centers in the SAP S/4HANA system using action and call another sub automation to add cost center log details in excel.
	Automation	Upload Document in DMS	Automation to upload the cost center input excel in document management service.
	Decision	Determine Approval Needed	Decision to determine whether approval process is needed or not for the cost centers.
	Decision	Determine Approver	Decision to determine approvers who will review and approve the cost centers.
	Decision	Determine Process Administrator	Decision to determine process administrator who will assign approvers when no approver is maintained in determine approver decision.

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	Form	GL Accountant Approval	Approval form for GL accountant to review and take decision on cost center maintenance process.
	Process	Cost Center Approval Process by Determining Approver	Cost Center Approval Process by Determining Approver
	Process	Process to Create or Update or Delete Cost Center	Process to Create or Update or Delete Cost Center
	Process	Process to Get Cost Center Details	Start Process to Read Cost Center Details
	Data type	Administrator Details	Data type for maintaining administrator details like administrator email id, user id and user group.
	Data type	Approver Details	Data type for maintaining approver details like approver email id, user id and user group.
	Data type	Cost Center	Data type for maintaining cost center details.
	Data type	Cost Center Header Details	Data type for maintaining cost center header details.
	Data type	DMS Object	Data type for maintaining document management service object details like object id, name and object type.
	Data type	Read Data	Data type for maintaining the inputs from read screen ui.
	Data type	Upload Data	Data type for maintaining the inputs from upload screen ui.
	File	Cost Center - Template	Excel template to be used by automation and user to fill cost center details.

Actions

Read, Create, Update and Delete - Cost Centers

This action is responsible to create, update, and delete the cost centers based on the data provided in payload. It also reads the cost centers data for the provided filter criteria.

Automation

Process the Input Excel Data from DMS

This Automation to get the downloaded cost center input excel from document management service and group cost centers based on controlling area to trigger the cost center approval process.

Create Excel File and Upload in DMS

This Automation will Create the excel file with the Cost center details then Create folder and Upload the File in SAP Document Management Service.

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Get Cost Center Details

This automation is used to fetch existing Cost Center data from SAP S/4HANA.

API	API Path	Purpose
API_COST_CENTER	sap/opu/odata4/sap/api_cost_center/srvd_a2x/sap/costcenter/0001/A_CostCenter_2?$select=ControllingArea,CostCenter,ValidityEndDate,ValidityStartDate,CostCenterName,CostCenterDescription,CompanyCode,CostCenterCategory,CostCtrResponsiblePersonName,ProfitCenter,CostCenterStandardHierArea	GET call to fetch Cost Center Details

Create or Update or Delete Cost Center:

This Automation used to Create or Update or Delete Cost Center in SAP S/4HANA.

API	API Path	Purpose
API_COST_CENTER	sap/opu/odata4/sap/api_cost_center/srvd_a2x/sap/costcenter/0001/A_CostCenter_2	POST call to create Cost Center
	sap/opu/odata4/sap/api_cost_center/srvd_a2x/sap/costcenter/0001/A_CostCenter_2/A000/1010SBPB/9999-12-31	PUT/DELETE call to Update/Delete Cost Center

Process

Process to get Cost Center Details

This Process will fetch the Cost Center Details by the Automation “Get Cost Center Details”.

Process to get Cost Center Data from Input Excel

This Process will determine approval is needed or not, if we need it will Read the Excel data and send for the Approval by the Automation “Read Cost Center Details and Prepare for Approval Process”, else it will execute the automation “Create or Update or Delete Cost Center”.

Cost Center Approval Process

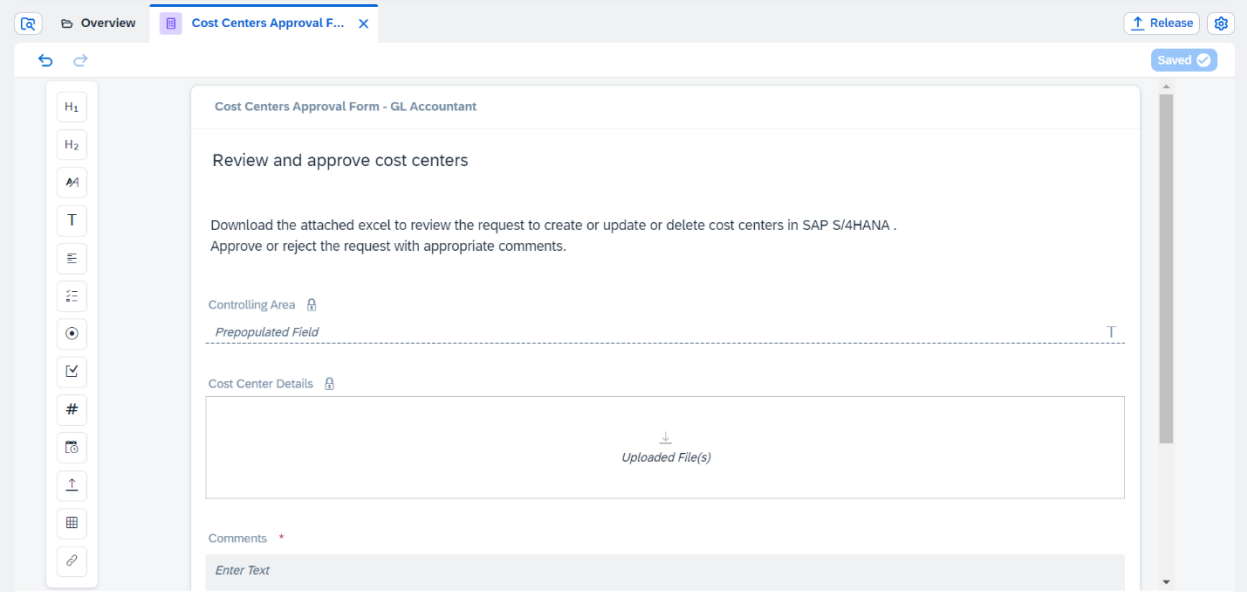
This Process will determine the Approver, it will notify and send for the approval if the approver is determined, else it will notify and send task for the administrator to assign approver. If the task is Approved, it will execute the automation “Create or Update or Delete Cost Center”, else it will send the Rejection email to the Requestor.

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Forms

GL Accountant Approval

Approval form for approver to review and take decision to create or update or delete cost centers. The approval form layout used for approval is as shown below:



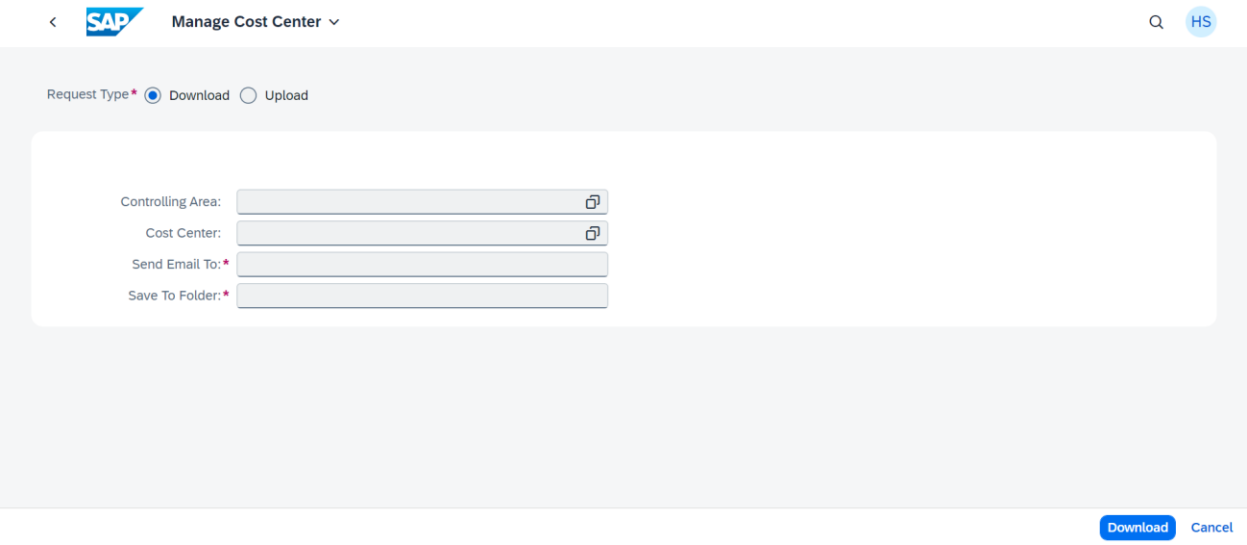
User Interface

Start UI

This template uses a Start UI which the user can use to Read and Create/Update/Delete the Cost Centers.

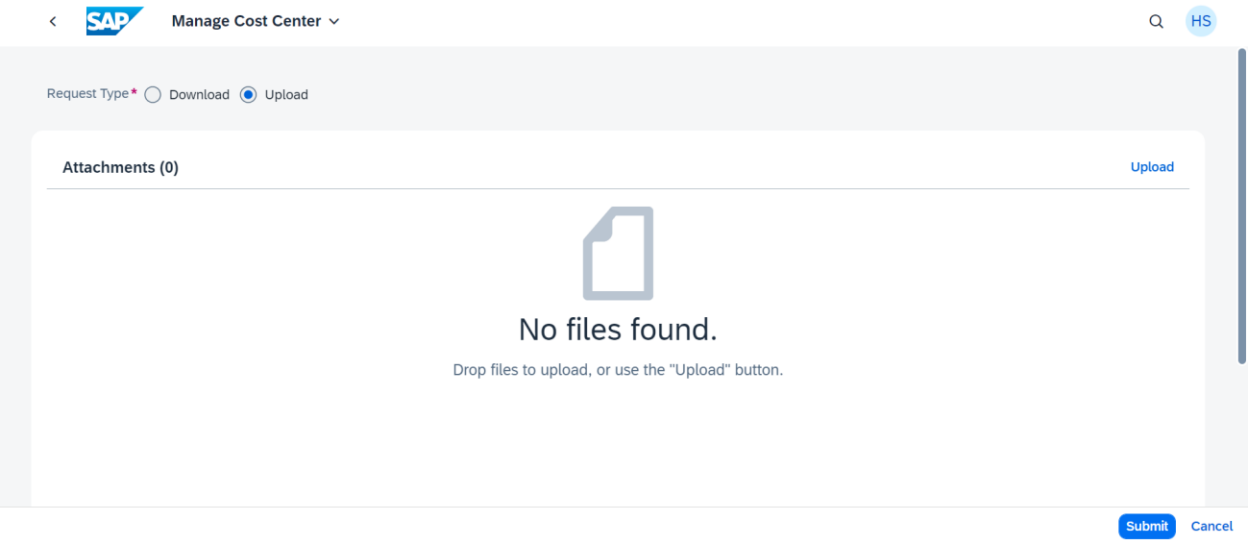
Users can select from F4 value Help or can enter data manually for filter criteria then click “Download” button to trigger Process to read Cost Center data and download in Save To Folder path.

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Choose “**Upload**” Request Type and upload the Cost Center Input Template and click “Submit” button. It will trigger Approval process to Create/Update/Delete Cost Center.

Note: Multiple files upload is not supported.



Support

There is no support available for template content. If you experience general issues with SAP Build Process Automation, raise an incident via SAP Support Portal on **BPI-PA-BPC** component.

This template can be modified using SAP Process Automation. For example: add business rules to determine the approver based on a certain business logic or add an action to post collected information to backend SAP system. Refer Help Portal for more details.

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