

# Mass Confirmation of Purchase Orders (48K)

## Bot Capability and Feature Highlights

### THE PROBLEM

Purchasers frequently receive Purchase Order confirmations from suppliers as email attachments in the form of Excel spreadsheets. The Purchaser must then record the confirmation details manually and individually in the system based on the data in the received spreadsheets.

This process is very time-consuming, error-prone, and adds unnecessary manual effort.

### BOT SKILL DESCRIPTION

- Bot scans unread emails having **PO Confirmation** in the subject line from the email addresses listed in the supplier input template.
- Bot downloads the purchase order attachments from the corresponding emails and places them into a base folder.
- Bot fetches the purchase order (PO) data (PO number and PO line items) from the downloaded file in the base folder and uploads the data into relevant fields of the *Create Purchase Orders* Fiori application in SAP S/4HANA Cloud.

### BUSINESS VALUE – BENEFITS

- Automate purchase order confirmation in SAP S/4HANA Cloud
- Perform purchase order confirmations in less time with reduced error
- Help buyers scale up by reducing manual effort and time for purchase order confirmation

