

SAP BUSINESS TECHNOLOGY PLATFORM | EXTERNAL

End User Guide

Projects Activity Trigger with SAP Workflow Management or SAP Build Process Automation

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Overview

This document provides information about how to use the Projects Activity Trigger using SAP Workflow Management or SAP Build Process Automation. Project managers, WBS element responsible people and work center responsible people are the target users of this document.

This package enables sending notifications to the responsible users assigned to elements in the SAP Project System. It is possible to configure the lead time before the configured start date of the elements. The notification can be based on WBS elements, project definitions and network activities. The notification can be triggered immediately based on configurable user or system status values or just based on the configured date and lead time.

The Projects Activity Trigger package supports the following features

- Send notifications based on WBS elements, project definitions and network activities
- Immediately trigger notifications based on certain configurable user or system status
- Automatically trigger notifications once an element's date reaches the configurable lead time
- Determine notification recipient based on the assigned responsible person or the assigned work center

Interaction

This package does not contain any interactive elements like approval or reviewal tasks in the MyInbox app. It will automatically send notification emails to the responsible people for WBS elements, project definitions or network activities.

Process Visibility Workspace

Process Visibility capability in SAP Workflow Management or SAP Build Process Automation enables Process Owners and Process Operators to gain real time visibility on processes and key process performance indicators. It also enables customers gain out of the box process visibility into their deployed processes. Please refer [help documentation](#) for more details.

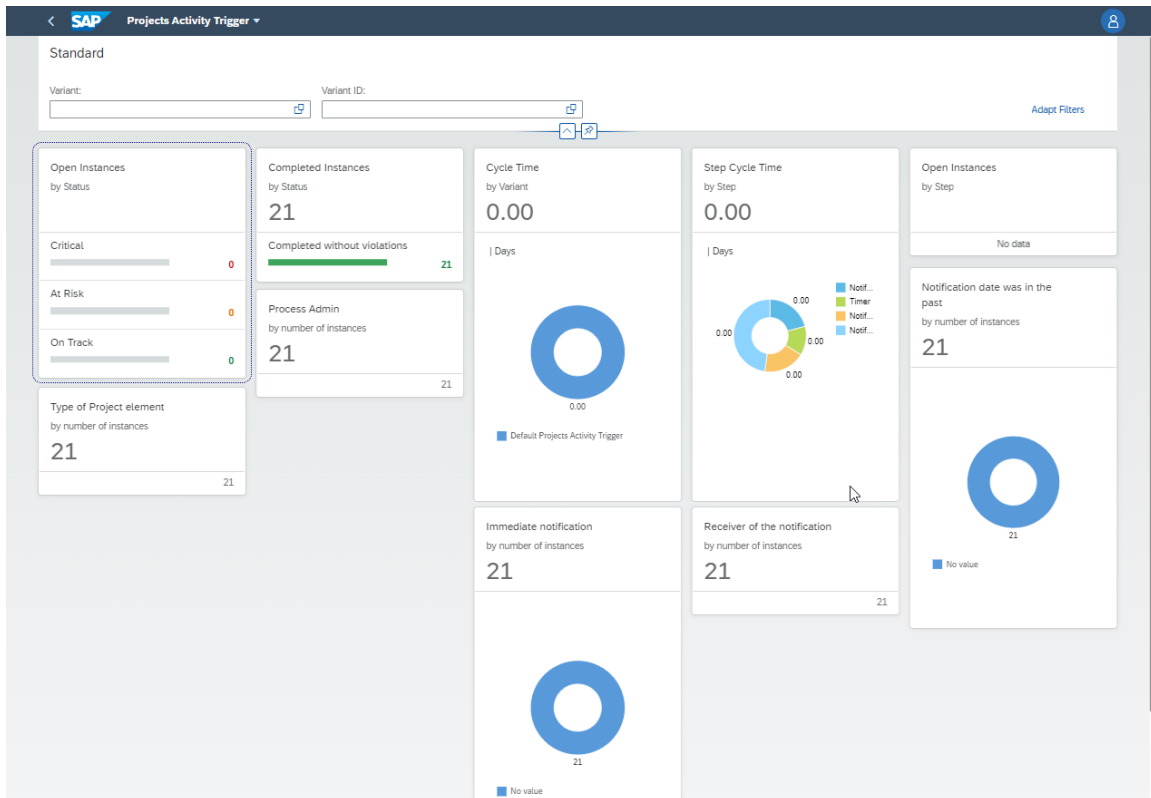
The '**Project Activity Trigger**' package provides out of the box visibility to process performance indicators for all the deployed process variants in SAP Workflow Management or SAP Build Process Automation. A process owner or line of business expert will be able to enhance the visibility scenario.

Access Process Workspace with SAP Build Process Automation

1. The administrator would have added a tile in the central Fiori Launchpad that corresponds to the scenario "Project Activity Trigger". For more information on how to add scenario-specific tiles, refer to the [help documentation](#).
2. Click the scenario-specific tile in the Fiori Launchpad.
3. User will see the detailed process visibility dashboard.

Access Process Workspace with SAP Workflow Management

1. Go to Process Flexibility Cockpit.
2. Select '**Projects Activity Trigger**' tile.
3. Click Live Process Insights **Projects Activity Trigger**
4. User will see the below detailed process visibility screen.



5. Beside the standard process performance indicators which are delivered with all SAP workflows, this scenario contains a few additional predefined indicators:
 - a. Type of Project element
 - b. Receiver of the notification
 - c. Immediate notification
 - d. Notification date was in the past
 - e. Process Admin
6. The scenario exposes additional attributes which can be used to define more performance indicators. Please contact your administrator for further information.

Please go through [help documentation](#) on how to access process workspace.