

Mass Transfer of Time and Expenses from One WBS to Another for Internal Projects (4W1)

Bot Capability and Feature Highlights

THE PROBLEM

Often times, Project Managers may need to transfer time and expenses for internal projects from one WBS element to another due to a variety of reasons (e.g., incorrect postings or change in project scope or direction). With many time entries and expense postings involved, manually identifying these required entries and transferring them from one WBS element to another can be very tedious and time-consuming.

BOT SKILL DESCRIPTION

Bot supports the following scenarios for **Internal Projects**:

- **Test Run of Time & Expense to be Transferred:** Bot fetches the timesheets and/or supplier invoices following a given set of selection criteria. You can review and decide which time and supplier invoice entries to be transferred.
- **Time & Expense Transfer:** Bot transfers the time and/or supplier invoice entries from one WBS element to another based on a given set of criteria. Bot does this by reversing the entries posted to the old WBS element and reposting to the new WBS element.

Note: The bot can only reverse and repost timesheets that are not approved and have "In Process" status.

- Bot sends email to specified recipients with bot run status and relevant files.

BUSINESS VALUE – BENEFITS

- Automate the mass transfer of time and expenses from one WBS to another in SAP S/4HANA Cloud.
- Perform time transfer and expense transfer in less time with reduced error.
- Allow Project Managers to scale up and focus on other high-priority tasks.
- Email communication notifies relevant employees of the bot run status.

