

SAP BUSINESS TECHNOLOGY PLATFORM | EXTERNAL

# Configuration & User Guide

Visibility on Accounts Payable

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## Overview

This document provides information about what needs to be configured to gain visibility into the accounts payable process. The main audience of this document are technical personas, like IT Administrators, Developers.

You can either:

- productise the package by adapting the visibility scenario based on your business, developing logic to push events from the backed application
- try out the package with demo data.

The document has three different sections.

1. Initial Setup
2. Configure the package
3. Gain visibility into the process

# Initial Setup

Setup SAP Workflow Management by following the instructions in the help guide:

<https://help.sap.com/viewer/6f55baaf330443bd8132d071581bbae6/Cloud/en-US/d7910e2bf7f64afc9d0eb21b0cc9e84d.html>

# Configure the package

## Prerequisites

The following roles are assigned to you:

- WorkflowManagementBusinessExpert
- WorkflowManagementAdmin
- PVEventSender

## Import the package

Follow the steps to import the package

- Launch Workflow Management SaaS application
- Navigate to Visibility on Accounts Payable package in the Process Hub by following the navigation path: Process Flexibility Cockpit > Discover Packages > Visibility on Accounts Payable
- Click on 'Import'

For more details see [import and discover a content package](#)

## Activate the visibility scenario

Follow the steps to activate the visibility scenario

- Launch Workflow Management SaaS application
- Navigate to the Accounts Payable Visibility Scenario by following the navigation path: Process Flexibility Cockpit > Visibility on Accounts Payable > Visibility Scenarios > Accounts Payable
- Adapt the events, status, attributes and process performance indicators to your needs
- Click on 'Activate'

For more details see [updating a visibility scenario](#)

## Push Events

You can do either of the following:

- Productise the package by pushing the events (that are defined in the visibility scenario) from the backend application like S/4HANA, SAP ECC or non-SAP Applications (using technologies like SAP Integration Suite or SAP Data Intelligence) to a REST endpoint that is exposed by process visibility. Follow

the [blog](#) to learn how to push events to process visibility.

- Try out the package with demo data by importing the events by following the below steps:
  - Download the sample events for the accounts payable process from [github samples](#)
  - Launch Workflow Management SaaS application
  - Select 'Event Acquisition'
  - Click on 'Import' and select the downloaded sample events for accounts payable

# Gain visibility into the process

## Prerequisites

The following roles are assigned to you:

- WorkflowManagementBusinessExpert

## Steps to gain insights in the accounts payable process

- Launch Workflow Management SaaS application
- Navigate to the package by following the navigation path: Process Flexibility Cockpit > Visibility on Accounts Payable
- Click on the header of 'Live Process Insights (Accounts Payable)'