

Creation of Inbound Delivery (4QK)

Bot Capability and Feature Highlights

THE PROBLEM

Internal Receiving Specialists/Warehouse Clerks often receive delivery requests as email attachments. The Internal Receiving Specialist/Warehouse Clerk must then use the information contained in these requests to create an inbound delivery in the SAP S/4HANA system.

This task is time-consuming, repetitive, and error-prone, especially considering the high volume of purchase orders received by manufacturing units for which inbound delivery needs to be created in the system.

BOT SKILL DESCRIPTION

- Bot monitors incoming emails with **Create Inbound Delivery** in the subject line and containing the Excel file with purchase order reference data as an attachment.
- Bot recognizes the purchase number which corresponds to the delivery request.
- Bot transforms the Excel file into a structured inbound delivery request.
- Bot forwards the inbound delivery requests to SAP S/4HANA to create a delivery in the system. Each purchase order number in the Excel file results in the creation of a new inbound delivery.

BUSINESS VALUE – BENEFITS

- Reduces manual time and effort required for inbound delivery creation.
- Reduces dependency on Internal Receiving Specialists/Warehouse Clerks, allowing them to scale up and focus on other high-priority tasks.

